

VERMONT TRANSPORTATION BOARD MEETING JUNE 6, 2024

Board Members Present:

David Coen, term expires 2/28/24
Richard Bailey, term expires 2/28/24
Pam Loranger, term expires 2/28/25
Philip Zalinger, term expires 2/28/25
Mark Nicholson, term expires 2/28/25
Wendy Harrison, term expires 2/28/25
Marilyn Miller, term expires 2/28/26

Board Members Absent:

None

Others Present:

John Zicconi, Board Executive Secretary
Ron Shems, Board Attorney
Stephen Berardo, Jacobs Consulting
Heath Marsden, Jacobs Consulting

Call to Order:

Chair Pam Loranger called the June 6, 2024 meeting to order at 10:05 a.m., which was held in the third floor conference room at Barre City Place.

1. NEW BUSINESS

1.1 Airstrip & Helipad Training

Board consultant Stephen Berardo gave the Board a 90-minute training presentation regarding airstrips and helipads. The presentation covered aviation safety, facility permitting and regulations, both state and federal.

1.2 Approve Minutes of the April 17, 2024 Meeting

On a motion by Mr. Bailey, seconded by Mr. Coen and approved unanimously, the Board approved the minutes of the April 17, 2024 meeting as presented.

1.3 TB-525 & TB-526, J.P. Sicard v VTrans - Appoint Hearing Officers

J.P. Sicard, Inc. recently filed with the Board two contract disputes against VTrans – one regarding a bridge project in Hartford, VT and one regarding a rail project in Newbury, VT. Ms. Loranger asked for volunteers to be hearing officers for all prehearing matters related to these two cases. Mr. Zalinger volunteered to be hearing officer for the Newbury case, while Ms. Miller volunteered to be hearing officer for the Hartford case.

On a motion by Mr. Coen, seconded by Mr. Bailey and approved unanimously, the Board appointed Ms. Miller to be hearing officer for all prehearing matters related to TB-525 J.P. Sicard v VTrans, Hartford IM 091-2(90) and appoint Mr. Zalinger to be hearing officer for all prehearing matters related to TB-526 J.P. Sicard v VTrans, Newbury WCRL (23).

1.4 New Executive Secretary Job Search

Ms. Loranger asked Mr. Nicholson and Mr. Zalinger to, along with herself and Vermont New Motor Vehicle Arbitration Board Chair David Baker, serve on a hiring committee that would interview candidates to replace Mr. Zicconi, who will soon retire, as the Board's executive secretary. Once the interviews are complete, the Committee would be charged with making a recommendation to the Board and scheduling the chosen candidate to appear for a second interview before the entire Board at a future meeting. Both Mr. Nicholson and Mr. Zalinger agreed to serve on the committee.

On a motion by Mr. Coen, seconded by Mr. Bailey and approved unanimously, the Board appointed a hiring committee comprised of Ms. Loranger, Mr. Nicholson, Mr. Zalinger and Mr. Baker.

1.5 Executive Secretary's Report

Mr. Zicconi informed the Board of several things.

- The Board's recent order in TB-457 Roback v Washington County Railroad has been forwarded to the Superior Court judge that remanded the case back to the Board
- The parties in TB-519 Hazen Railroad Crossing have reached a settlement that involves creating a new, emergency access to the Hazen property and have applied to VTrans for a Section 1111 permit for a curb cut onto the local state road
- The plaintiffs in TB-518 Winick et all v VTrans have appealed the Board's recent decision to the Vermont Supreme Court
- Mr. Strassburger successfully petitioned the Federal Aviation Administration to publish in its Airport Facilities Directory that anyone who wishes to use his airstrip in Williamstown first must ask for his permission. The Board asked Mr. Strassburger to seek this publication to ensure that pilots understand that they must avoid flying directly over the homes of some of the airstrip's neighbors.

2. OLD BUSINESS

There was no old business to come before the Board.

3. OTHER BUSINESS

The Board elected to hold its next meeting on August 14, 2024 and left it to Mr. Zicconi to find a room. **Subsequently, the Board at the Chair's direction changed the meeting date to August 2, 2024 and will take place in the first floor conference room at Barre City Place.**

4. ADJOURN

On a motion by Mr. Bailey seconded by Mr. Coen, the Board unanimously voted to adjourn at 12:10 p.m.

Respectfully submitted,

John Zicconi, Executive Secretary

Next Board Meeting: August 2, 2024 in the first floor conference room at Barre City Place